

### **APPENDIX 3 - TERMS OF USE FOR SIGNANT - SIGNATORIES**

By using the Signant service (the "Service") you accept that:

- Maestro Soft AS (hereinafter "We") is only an agent for electronic signatures and only responsible for requesting electronic signatures from individuals specified by the sender, and the suppliers of electronic signatures and signatures included in the solution, and for adding electronic signatures to the applicable document;
  - the document has been uploaded to the Service by the sender specified in the notification you have received;
  - we use your personal data as specified by the sender to carry out the Service. When using the Service, you must, for example, use your personal identification number when logging on through a suitable e-ID solution and your personal identification number (which is encrypted) is exchanged to enable the certificate issuer to identify you. The sender has given us the necessary personal data to identify your electronic identity in order for you to use the Service. We cannot carry out checks and we are not responsible for the information the sender has given us and therefore request that you immediately notify the sender if the information is incorrect or you have not given your consent.
  - sender is responsible for obtaining your consent to use the information and/or for ensuring that the terms of the said use are fulfilled according to special legislative authority; In cases when the sender has collected your personal identification number to safeguard unambiguous identification of you when signing, the sender is also responsible for ensuring that the conditions of the Norwegian Personal Data Act and any special law provisions regarding the use of personal identification numbers for special purposes are fulfilled; we process your personal data on behalf of the sender and our data processing method is regulated by a separate data processor agreement;
  - we save your name, mobile phone number and e-mail address to create your personal user identity for the Service. We also save an encryption key based on your personal identification number, which will be linked to your user profile. This allows you access to your user profile when using electronic identification connected to your personal identification number;
  - our additional privacy policy published on our web site applies to the processing of your personal data and use of the Service;
  - your electronic signature connected to the relevant electronic certificate is added to the relevant document when you opt to sign via the Service;
  - we are not responsible for the content of documents signed via the Service or that the signatures on documents are legally adequate for a certain purpose. We do not carry out any verifications or identity checks beyond those included in the technical solution;
  - can make the signed document available to the sender and others who sign the document;
  - the Service may be interrupted due to maintenance, upgrades or other circumstances;
  - the terms of use might be subject to updates from time to time without prior warning and that each time you log on to use the Service, it is considered that you have accepted the terms of use. Changes to the terms and conditions will be published on the Service's web site and apply each time the Service is used after the changes have entered into force;
- the terms of use and your use of the Service is subject to Norwegian law with Oslo District Court exclusively as the court of the first instance. Unless otherwise set out in irrevocable legislation, in which consumers are, for example, given special rights, you hereby waive the right to raise objections against the choice of legal venue and any similar objection against such proceedings, and accepts that a judgment passed by the court of law named in this clause shall be binding and enforceable in all competent jurisdictions.